

Texoma Community Center Chief Financial Officer

The Texoma Community Center (TCC) is searching for a dynamic addition to our Executive Management Team. The Chief Financial Officer (CFO) will perform executive-level managerial work, providing financial leadership for TCC and maintenance of accounting, financial and statistical records.

TCC is located in North Texas just above the Dallas/Fort Worth metroplex and serves as the state-designated Local Authority for both mental health and developmental disability services in Cooke, Fannin and Grayson Counties. We provide Early Childhood Intervention (ECI) Services in Hopkins, Delta and Lamar counties as well. Our primary administrative office is located at 315 W. McLain Drive in Sherman, TX. We offer competitive compensation and benefit packet.

The CFO will work with the other Executive Management Team members in providing financial direction and guidance to the Chief Executive Officer (CEO) in agency operations. The CFO will include interaction with internal and external stakeholders, including local, state and federal officials, foundations and other organizations as appropriate. The CFO shall perform related administrative and supervisory duties to insure efficient operation of the agency including:

- Coordinating the operations of the Financial department to provide consistent, high quality services;
- Overseeing the production of monthly financial reports including reconciliations of general ledger accounts, cash flow projections, and expense accruals for use by Executive Management as well as the Board of Trustees;
- Audits current system policies and processes to ensure compliance;
- In collaboration with the CEO, develops and maintains systems of internal controls to safeguard financial assets and oversee federal programs;
- Evaluates the organization's financial position and issues periodic financial reports, analyzing and interpreting said reports and their impact on TCC;
- Assures that physical facilities and other tangible resources are used in a manner which creates optimal benefit for TCC and the individuals it serves;
- Work with the other Executive Management Team members in providing direction and guidance to the Chief Executive Officer (CEO) in strategic agency operations and planning initiatives.

Education and Experience

- Graduation from an accredited four-year college or university in accounting required.
- Minimum five (5) years of work experience in a senior-level business/accounting management role.
- Previous work experience with the Texas MHMR system, HSSC system agencies or Government accounting required.
- Work experience with governmental fund accounting experience required
- Certified Public Accountant (CPA) preferred

Skills/Knowledge/Abilities

- Knowledge of U.S. Generally Accepted Accounting Principles.
- Proven team and community-relations building skills.
- Ability to engage community, state and federal organization and individuals required.
- Ability to review and analyze information effectively to arrive at critical decisions and take effective action.

Beginning Salary

- \$80,000 - \$98,000 dependent upon experience.

Please submit resume including salary history to landrews@texomacc.org by March 6, 2017.