

PROGRAM MANAGER- IDD PROVIDER SERVICES

Location

Texas City

Credentials

Requires bachelor's degree from an accredited college or university with a major in social, behavioral, health or human services and general knowledge of IDD services and resources. Also requires a minimum of three years of IDD Service Coordination or Supervisory experience

Job Description

The Program Manager for IDD Provider Services is responsible for the supervision and administration of the Center's Provider services. General Revenue Provider Services includes Respite, Supported Employment, Nursing Facility Services, Community Support Services and Behavioral Supports. Services are provided through contract, voucher or GCC Employees. The IDD Provider Services Manager will provide leadership and direction to the provider services team to improve service delivery models and increase utilization of services to better meet individuals' needs. Responsibilities include: Negotiate annual contracts and monitor compliance and service delivery with external providers. Supervise staff to coordinate and monitor the ongoing support and services. Coordinate and supervise implementation of internal services and staff. Monitor performance measures on an ongoing basis to ensure target compliance as outlined in the contract with HHSC. Analyze utilization of services to identify best practices and areas that need improvement in order to best meet individuals' needs, as well as the required performance measures in the contract with HHSC. Participate in development of budgets for all assigned programs and services. Monitor monthly and annual expenses for assigned programs and services.

Salary Amount

\$45,000-\$51,750 annually depending on experience

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Posting ends when vacancy is filled