



1205– Program Supervisor 7 - MCOT and Intake Units

Location: Temple, Texas

Job Type: Full-time

Category: Licensure Required

Salary: \$ 61,842 - \$ 67,551 Annually DOE

Hours: 8 - 5 M - F May Vary

MAJOR RESPONSIBILITIES: Performs highly advanced consultative services and technical assistance work. Work involves planning, developing, coordinating, and implementing major agency programs and providing consultative services to program staff, governmental agencies, community organizations, or the general public. Trains, leads, assigns, and prioritizes the work of others. This position works under minimal supervision, with extensive latitude for the use of initiative and independent judgment. This position supervises the operation of two units within Central Counties Services. Programs within this department include Mobile Crisis Outreach Team and Intake Unit. Provides overall program leadership to a team of clinical staff who provide 24-hour mobile, community-based crisis intervention treatment services to the citizens of Central Counties.

DESCRIPTION OF DUTIES:

- Oversees the performance of a variety of technical, training, research, planning, and administrative activities of assigned programs.
- Provides clinical and administrative supervision to a team of Mental Health Professionals, LPHA'S & QMHP'S.
- Oversees staff who act as liaisons with agencies and internal programs to explain the programs and agency statutory requirements.
- Provides consultation to other Department program staff in highly specialized clinical matters related to Risk Assessments, Mental Health and the Law.
- Develops and maintains effective relationships with community members, Courts, LEA and Community agencies.
- Ensures program coverage 24 hours a day, 7 days a week, 365 days a year to the MCOT Team.
- Conducts monthly staff meetings for case coordination and communicating program policies and procedures.
- Oversees/prepares the collection, organization, analysis, and preparation of materials in response to requests for program information and reports.
- Assures program productivity is maintained by monitoring performance contract reports.
- Assures program quality is maintained by conducting peer review activities, analyzing consumer satisfaction surveys, informal and formal feedback and external reviews.

- Participates in regional and state initiatives and committees.
- Directs Department's Crisis Response/CISD/HNT teams.
- Provides direct supervision and consultation to team leaders monthly & whenever emergency situations arise, oversees team leaders' management of subordinates.
- Plans and writes a variety of reports, correspondence, needs assessments, and other documents for such audiences as Court, Law Enforcement Officials, and citizens.
- Oversees a rigorous Intake process to include supervising licensed clinicians and ensuring timely access to MH services.
- Other duties as assigned.

ESSENTIAL KNOWLEDGE, SKILLS, AND ABILITIES: The Supervisor of MCOT and Intake must be licensed in Texas as a clinical social worker, clinical psychologist, or licensed professional counselor. The Supervisor must have extensive knowledge of clinical supervision of other professional or paraprofessional staff, knowledge of the system of care in Central Counties. The Supervisor must have an advanced knowledge of current treatment interventions for individuals who have a mental illness and/or co-occurring substance abuse disorder, psychopharmacology, and crisis intervention. They must have specialized knowledge of mental health and the law and risk assessment.

Knowledge of local, state and federal laws related to the program area; of public administration and management techniques; of statistical analysis processes; of budget processes; of research techniques; of training and marketing techniques; and of program management processes and techniques.

MINIMUM REQUIREMENTS: Graduation from an accredited Masters Level or Doctoral program with a degree in the mental health field and clinical licensure as an LPC, LCSW, or Licensed Psychologist. Senior level experience providing mental health and/or substance abuse services including diagnostic evaluations, outpatient treatment, crisis intervention, and case management to adults or children in a community setting. Must be licensed in the state of Texas. Minimum of three years program management experience in a similar setting or advanced senior level clinical duties and advanced post graduate education/training in mental health and the law.

PREFERRED REQUIREMENTS: Clinical and administrative experience working with individuals with a mental illness and/or co-occurring substance abuse disorder in a hospital or emergency setting; bilingual (English/Spanish).

APPLY ONLINE AT: www.centralcountiesservices.org

Posting Information:

Open date: January 16, 2017

Closing date: February 16, 2017

For additional information, email kelli.sames@cccmhmr.org