



# Emergence Health Network

## El Paso Center for Mental Health/Intellectual Disabilities

### Substance Use Disorder (SUD) Counselor

**Job Code:** SUD - 113

**Revision Date:** November 22, 2022

**Starting Salary:** \$20.50 hourly; \$42,636 annually

**FLSA:** Non-Exempt

### **Overview**

We are an agency committed to innovative behavioral health services in trauma-informed care that promote healing and recovery to instill a sense of empowerment and foster a lifelong sense of resilience.

### **General Description**

The purpose of this job is to screen clients for substance use issues and determine if the client meet TDI criteria for substance use treatment and DSM-5 criteria for a substance use diagnosis. Clients that are identified with co-occurring mental issues will be referred to the proper clinic. The incumbent conducts outreach activities to the community and provide drug education and information on the substance use treatment services that are available and information on the dangers of mood-altering chemicals that threaten the mental, physical and spiritual health of our community. This class works under close to general supervision according to set procedures but determines how or when to complete tasks.

### **Duties and Responsibilities**

**The functions listed below are those that represent the majority of the time spent working in this position. Management may assign additional functions related to the type of work of the position as necessary.**

- Performs screenings, assessments, referrals and follow-ups to patients.
- Documents client's information according to Agency Policies.
- Prepares reports of screenings and/or assessments outcomes for referral sources.
- Participates in outreach programs in the community.
- Conducts individual and group sessions on substance use to patients.
- Performs other duties as assigned.

### **Minimum Education and Experience Requirements**

Requires an Associate's Degree in Health or Human Services, Social Services, Rehabilitation, Emergency Management or related field, supplemented by one (1) year of experience as a chemical dependency or mental

health counselor or closely related field; or possession of any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities. Requires to be certified.

Experience with trauma-informed services; cognitive behavioral therapies, including Dialectical Behavioral Therapy (DBT); and motivational therapies including the use of incentives, preferred.

### **Required Knowledge and Abilities**

Knowledge of trauma-informed theories, principals, and practices (includes multi-faceted understanding of concepts such as community trauma, intergenerational and historical trauma, parallel processes, and universal precautions), preferred.

### **Physical Demands**

Performs sedentary work that involves walking or standing some of the time and involves exerting up to 10 pounds of force on a regular and recurring basis or sustained keyboard operations.

### **Unavoidable Hazards (Work Environment)**

- Involves routine and frequent exposure to:
  - Bright/dim light; Dusts and pollen.
  - Other extreme hazards not listed above.

### **Special Certifications and Licenses**

- Requires a Licensed Chemical Dependency Counselor (LCDC).
- Must possess and maintain a valid state Driver's License with an acceptable driving record.
- Must be able to pass a TB, criminal background and drug screen.

### **Americans with Disabilities Act Compliance (ADA)**

Emergence Health Network is an Equal Opportunity Employer. ADA requires Emergence Health Network to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

### **Other Job Characteristics**

- Staffing requirements, including criteria that staff have diverse disciplinary backgrounds, have necessary State required license and accreditation, and are culturally and linguistically trained to serve the needs of the clinic's patient population.
- Credentialed, certified, and licensed professionals with adequate training in person-centered, family centered, trauma informed, culturally-competent and recovery-oriented care.

**Note:** This Class Description does not constitute an employment agreement between the Emergence Health Network and an employee and is subject to change by the Emergence Health Network as its needs change.