

# Provider Network and Authority Officer

**Job Number:** 24-6513

**Job Summary:** Under the broad direction of the Chief Executive Officer, and with great latitude for decision making, serves as Provider Network and Authority Officer of Integral Care serving the growing behavioral health needs of Austin and Travis County, Texas. Provides direction and guidance of strategic operations. The work involves the development of the Local Area Service Plan and Network Development Plan and developing a qualified provider network to create consumer choices. The role requires the integration of local and strategic planning, implementation policy guidance, budgeting, utilization management and reporting measurements of quality outcomes to various stakeholders. This position oversees utilization management, quality management, claims payment, customer relations, provider enrollment and contract management functions across service delivery systems. Knowledge of best practices in behavioral health, marketing, managed care, and communications are key.

Regular, predictable attendance is an essential requirement for this position. Other duties may be assigned. May require a flexible work schedule.

Integral Care employees are to be committed to fostering an open, inclusive, and supportive environment that welcomes and embraces diversity in all forms. Integral Care defines diversity broadly to include race, ethnicity, abilities (mental/physical), gender, gender identity, immigrant status, language, religion, sexual orientation, socioeconomic status, veteran status, age, and other groups.

Integral Care employees are to strive to maintain a trauma sensitive workplace, to embrace trauma sensitive and informed practices, and to foster a supportive and welcoming environment of care.

## **Knowledge, Skills, and Abilities:**

- Knowledge of Medicaid and other funding sources plus the ability to oversee the management of the service system that meets requirements of funding sources.
- Knowledge of state laws and applicable rules related to network development and network.
- Knowledge of best practice models of service, managed care, marketing and communication
- Proven ability to manage large work groups with successful outcomes.
- Proven success developing, implementing, monitoring and managing budgets.
- Ability to constructively and efficiently work with other professionals and staff, community representatives, persons with disabilities and family members.
- Ability to foster strong, positive and effective working relationships with interagency and intra-agency team members.
- Ability to effectively communicate ideas and compile concepts with individuals from diverse cultural and socioeconomic backgrounds through oral and written communication.
- Knowledge of local, state, and federal laws and regulations.

## **Education:**

Required:

- Graduated from an accredited college or university with a Master's degree with a major specialization in Human Services, Business Administration or related field.

## **Experience:**

Required:

- A minimum of seven years of successively advanced management and supervisory experience

**Hours:** Full-Time.

**Workdays:** Monday-Friday.

**Workhours:** 8:00am-5:00pm.

**Salary:** \$157,443 annually.

**Why join us:** Integral Care has proudly served Travis County residents for the past 50 years. As the largest provider of behavioral health services in Travis County, we are dedicated to improving the lives of adults and children living with mental illness, substance use disorder and intellectual and developmental disabilities. By joining our team, you will find rewarding work every day alongside people who have as much compassion as you. Join us and together we can help improve the quality of life for the people we serve. Imagine your career at Integral Care!

## **Employee Benefits:**

- Medical, Dental and Vision insurance
- Generous vacation/holiday/sick leave
- Life and Short-term/Long-term Disability Insurance
- Employee Assistance Program (EAP)
- 403(b) retirement account
- Gold's gym membership discount
- Mileage reimbursement

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Integral Care strives to maintain a diverse workforce. We encourage all to apply, including those who have knowledge and/or experience working with underserved populations, including Asian and Pacific Islander, Black/African American, Hispanic/Latino, and LGBTQA communities.

All qualified applicants will receive consideration for employment without regard to race, creed, color, religion, national origin, sexual orientation, gender identity, disability, veteran status, sex or age.

For specific positions, additional compensation may be available to those who are bilingual in both English and one of the following languages: Spanish, Chinese, Vietnamese, Korean, or Burmese. (PM16)