

Chief Executive Officer

Projected Start: **July 2025**

The Andrews Center, a Local Mental Health Authority (LMHA) serving five East Texas counties, is seeking a Chief Executive Officer. The Center operates a variety of programs and services for persons with mental illnesses and intellectual disabilities.

This is a nonprofit community mental health and mental retardation center established by law as a local governmental entity in accordance with the provisions of the Texas Health and Safety Code, Title 7, Section 534, Subchapter.

The Chief Executive Officer is the employee and agent of the Board of Trustees. The Chief Executive Officer (CEO) is responsible for implementing the policy decisions of the Board and administering the overall operation of all programs according to accepted management principles. To work effectively with local, state, and federal elected officials, and agencies at the direction of the Board. To assume administrative responsibility and leadership for the planning, organization, supervision, and evaluation of programs, services, and facilities of the Center. Ensure that the Center is at least in minimum compliance with all contracts. Properly carry out instructions and/or policy decision of the Board as long as such decisions are consistent with accepted moral, ethical, and professional standards. This position requires the employee to drive Andrews Center vehicles, or drive representing the Center and therefore must have a current Texas driver's license and meet insurability criteria.

QUALIFICATIONS:

Education: A master's or a bachelor's degree from an accredited institution of higher education in the behavioral science, public health administration or business administration is required, or an equivalent combination of education (in an equivalent field) and experience may also be considered.

Experience: Must have at least five (5) years of advanced management skills in personnel, leadership, program operations, budget, finance and capital assets in a complex nonprofit behavioral health or related organization. Knowledge of public policy formation and the ability to work effectively with a broad range of public, local, state, federal agencies and private entities at the direction of the Board.

Salary: Negotiable, depending on qualifications and experience. Excellent Fringe Benefits

Other: Exceptional verbal and written communication skills required with the ability to present information in an engaging and understandable manner. Exceptional skills in interpersonal and human relations, facilitation and collaboration, organizational and leadership, and critical thinking. Cultural competence and commitment to diversity, excellence, and recovery are highly valued. Must meet acceptable primary source background check.

All applicants must apply at www.andrewscenter.com