

Are you ready to make a real difference in people's lives? Join the Harris Center for Mental Health and IDD as a **Controller**. The Controller applies principles of accounting and statistical analysis to maintain The Harris Center's general accounting system and financial reporting. Oversees work involving compiling, reviewing, analyzing and evaluating financial data, and preparing reports for the County and State entities. Performs administrative, fiscal and supervisory duties in the Finance and Accounting area. The position is critical for financial accounting, grant accounting, financial reporting, etc.

Your Role in Action

- Provide oversight and direction to assigned staff
- Responsible for financial and grant accounting, treasury services, investments, financial reporting
- Prepare Monthly Financial Report for Board of Directors
- Prepare quarterly CARE reports submitted to DSHS and DADS
- Maintain chart of accounts and report structures within the financial reporting software
- Prepare monthly invoices for contracts with County and State agencies
- Prepare the Comprehensive Annual Financial Report
- Respond to requests from Center management, auditors and stakeholders
- Perform other related duties as assigned by the Chief Financial Officer
- Ensure compliance with Agency policies and procedures, laws and regulations, and other requirements
- Ensures staff are producing desired results
- Reports are produced according to established timelines
- Maintain accurate date of the Agency's financial position

What qualifications will you need:

Education:

- Bachelor's degree (B.A.) or equivalent.
- CPA license preferred

Experience:

- Minimum 7 years of Financial Management experience, preferably in Government and Healthcare along with some experience working in Texas Community Health Centers

Knowledge, Skills & Abilities:

- Knowledge of financial accounting, grant accounting, financial reporting, treasury services
- Strong leadership and accounting skills
- Requires core governmental accounting knowledge and skills

What we have to offer:

The Harris Center not only offers a competitive salary but also a suite of excellent benefits designed to enrich your life both professionally and personally. Imagine a future with a robust retirement plan complemented by our generous company matching – a testament to our investment in your long-term financial well-being. Experience the unique advantage of our prior service credit, accelerating your journey towards a more substantial Paid Time Off accrual, empowering you to enjoy well-deserved

breaks.

Enjoy Cell Phone Discounts, exclusive entertainment deals through Tickets at Work, and a free Headspace subscription for mental wellness. Additionally, our Employee Assistance Program supports your overall well-being.

Take advantage of significant financial relief through student loan forgiveness as a valued member of The Harris Center team. As a qualifying entity, our employees are eligible for various student loan forgiveness programs, designed to alleviate the financial burdens associated with higher education.

What else you should know:

- This posting is associated with position #10215.

About us:

The HARRIS CENTER is the state-designated Local Mental Health Authority and Local Intellectual and Developmental Disability (IDD) Authority serving Harris County, Texas. As the largest behavioral and developmental disability care center in Texas, The Harris Center provided care to over 96,000 people in fiscal year 2023!

As part of its mission to transform the lives of people with behavioral health and IDD needs in the third largest county in the United States, The HARRIS CENTER provides a full continuum of services at 86 different sites across Harris County. In addition, services are provided in more than 40 different languages as well as sign language to better serve what is one of the most diverse and multi-cultural communities in the nation.

By utilizing the unique expertise of its more than 2,500 employees, The Harris Center is committed to meeting the behavioral health and IDD needs of Harris County residents and giving them hope to live to their fullest potential.