



Chief of Disability Policy

Texas Council of Community Centers

Position Description

Position Summary

Reporting to the Chief Executive Officer, the Chief of Disability Policy leads the association's disability policy, financing, and legislative strategy related to intellectual and developmental disability (IDD) services. The position serves as the association's primary policy expert and works closely with member Local Intellectual and Developmental Disability Authorities (LIDDAs), state agencies, and policymakers to advance community-based services.

Minimum Qualifications

- Master's or other advanced degree in public administration, business administration, public health, social work, organizational development, health policy, law, or a related field.
- Senior-level experience in IDD services, Medicaid policy, public financing, managed care, health policy, or governmental affairs.

Knowledge and Competencies

- Comprehensive knowledge of Texas' IDD service delivery system, including LIDDAs, ICF/IID services, IDD waivers, State Supported Living Centers, State Hospitals, LTSS, guardianship, and person-centered planning.
- Knowledge of Medicaid, public financing, managed care, LIDDA performance contracts, and community-based service delivery.
- Knowledge of the Texas legislative process, appropriations, rulemaking, and state and federal disability policy.
- Ability to analyze legislation, regulations, financing, data, and complex policy issues and develop practical recommendations.
- Excellent written and verbal communication skills, including legislative testimony, policy briefs, reports, and presentations.
- Ability to build collaborative relationships with members, legislators, agencies, advocacy organizations, providers, and managed care organizations.
- Strategic leadership, consensus building, project management, and organizational skills.
- Knowledge of quality improvement, program evaluation, and the intersection of disability services with behavioral health, health care, education, housing, employment, transportation, criminal justice, child welfare, and aging services.

Primary Responsibilities

- Monitor and analyze disability policy, legislation, regulations, financing, and emerging issues.
- Develop and advance association policy positions supporting community-based IDD services.
- Represent the association before the Legislature, state agencies, advisory committees, and stakeholders.
- Prepare testimony, policy analyses, reports, presentations, and regulatory comments.
- Serve as the primary policy resource for member organizations and facilitate member workgroups.
- Provide technical assistance on disability policy and financing.
- Lead long-term policy and financing strategies and identify emerging issues affecting LIDDAs.
- Promote innovation, continuous improvement, and the public health and public safety value of the Community Center system.

Annual salary negotiable—commensurate with experience. Anticipated range for full-time position: \$115,000 – \$130,000.

Application Instructions

Texas Council will accept applications through August 31, 2026, or until the position is filled. To be considered for this position, please send a cover letter and resume to Tara Brown at tbrown@txcouncil.com.