Position Vacancy
Executive Director

Gulf Bend Center's Board of Trustees is seeking applicants to fill the Executive Director position. Gulf Bend Center (GBC) is a non-taxing governmental unit that operates under the Texas Administrative Code (TAC) and serves as a Certified Behavioral Health Clinic (CCBHC).

The Center provides a range of services and support, including behavioral health, substance use, and intellectual and developmental disability (IDD) to the people of Calhoun, DeWitt, Goliad, Jackson, Lavaca, Refugio, and Victoria counties. Gulf Bend Center is supported by approximately 150 employees, has an annual budget of $15.7 million, and serves approximately 5,200 individuals annually.

Accountability
The Executive Director is accountable to the Board of Trustees.

Purpose
The Executive Director manages the administrative, clinical, and fiduciary leadership of Gulf Bend Center and is indirectly accountable for all Center employees. In addition, the Executive Director collaborates with senior leaders across multiple disciplines as well as with the Board of Trustees, community partners, and state authorities to accomplish the mission of Gulf Bend Center and bring strong representation to the State of Texas system of care.

Relationships
The Executive Director collaborates closely with leaders of other designated agencies, Texas Health and Human Services, Texas Council of Community Centers, and other state and community partners. Partnering with the Board of Trustees, the Executive Director establishes annual legislative priorities for Gulf Bend Center to secure policy support and funding. Public policy statements shall clearly reflect positions, approaches and policy developed in conjunction with the Board of Trustees and the senior leadership team. The Executive Director is expected to demonstrate healthy, supportive relationships with staff and community partners, both at the local and state levels.

Responsibilities (other responsibilities may be delegated by the Board as necessary)
The Executive Director works with the Board of Trustees and provides direction, leadership and coordination for all programs encompassed by Gulf Bend Center.

- Strategizes with managers to develop programs in conjunction with Program Directors and Program Managers to ensure the provision of quality services that meet the needs of the community.
- Oversee organizational structure and performance of administrative and clinical service functions ensuring continuity of care, in accordance with the statewide provider agreement requirements for designation.
- Works closely with the Chief Financial Officer to ensure the fiscal health of Gulf Bend Center, including appropriate investments, acquisitions, and development of the annual budget reflective of the Center's priorities and available funding.
- Collaborates with the Center's internal management and ensures that it functions smoothly, efficiently, and that staff, peers and community members have opportunities to become involved, as appropriate, and participate in administrative, clinical and programmatic decisions.
- Oversees fixed asset portfolio/buildings to assess and recommend property renovations and purchases.
- Implement all policies and initiatives as approved by the Board of Trustees. The Executive Director shall submit a comprehensive Executive Report at each Board meeting and will share

operations of various Gulf Bend Center programs at Board of Trustee's meetings to keep Trustees current within the fiscal year of Center direction and needs.
- Assumes appropriate responsibilities with established corporate entities in which the Center is a member.
- Maintains positive, productive, professional relationships with Chief Executive Officers from other designated/specialized services agencies.
- Participates within Executive Director consortium and Texas Council to develop strategic plans and responses related to the Texas system of care, including participating in committees and providing legislative testimony when necessary.
- Regularly attends county commissioner meetings and develops relationships with all state legislators in the catchment area.
- Ensures compliance with all appropriate federal and state regulatory and legislative requirements; and regulatory guidelines and provisions of all grants received from private, local, state, and federal sources.
- Accountable to the Board of Trustees for receipt and disbursement of all funds received by Gulf Bend Center through the preparation of an annual budget with the Chief Finance Officer and a review of that budget with the Board at least quarterly.
- Collaborate with the Director of Human Resources to review current and relevant employment and compensation laws, personnel issues, recruitment and on-going assessments of the workforce, while championing a positive workplace culture.
- Collaborates and provides leadership with each Program Director on division's goals, budget, funding issues, and ongoing program's needs.
- Stays apprised of state and national standards for mental health, IDD, and substance use and co-occurring programming.
- Responsible for developing and coordinating a Center information/public relations program to enhance community understanding and support for its efforts in attainment of its mission and being a strong, expert voice and advocate in our field and community.

In addition, the Executive Director shall demonstrate characteristics of a successful leader such as vision, maturity, integrity, impartiality, a sense of confidence, and professionalism; interpersonal and communication skills; empathy for our staff and consumers; intellectual vigor and the ability to recognize and encourage the attributes in the leaders serving under them.

Competencies Required

The competencies listed here are representative of those that must be met to successfully perform the essential functions of the job.

- Knowledge of Behavioral Health, IDD, and Substance Use programs and systems.
- Knowledge of Certified Community Behavioral Health Clinic (CCBHC) model and experience in implementing the CCBHC model, preferred.
- Knowledge of contracting, revenue cycle management, financial management, human resource management and managed care.
- Knowledge and understanding of lay board governance, legislative processes and public accountability systems.

Qualifications

- A bachelor's degree from an accredited college or university with a specialization in business administration, behavioral health, and/or related areas.
- Six (6) to eight (8) years of progressively responsible leadership positions in community behavioral health programs, substance use disorder treatment, and intellectual and developmental disability services, including supervisory experience in an executive leadership position involving administrative and consultative responsibility or equivalent experience including direct relationships with a Board of Trustees or similar governance body preferred.
- Administrative experience with supervision of personnel engaged in diverse administrative, programmatic and clinical activities preferred.
- Professional experience with or within the Texas Community Center arena preferred.

EOE

NO RECRUITMENT AGENCIES PLEASE

Send Confidential Resume with Salary Requirement Listed to:

Yvette Hausmann, Director Human Resources
yvette5371@gulfbend.org
(361)212-7793

POSTED INTERNALLY AND EXTERNALLY
APPLICATION DEADLINE: 11/30/2026, 5:00PM CST